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**AGENDA ITEM SUMMARY****SPRINGFIELD  
CITY COUNCIL**

**Meeting Date:** 9/6/2016  
**Meeting Type:** Regular Meeting  
**Staff Contact/Dept.:** Erin Fifield/DPW  
**Staff Phone No:** 541-726-2302  
**Estimated Time:** Consent Calendar  
**Council Goals:** Encourage Economic Development and Revitalization through Community Partnerships

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**ITEM TITLE:** 2016-2017 HUD AGREEMENT FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS

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**ACTION REQUESTED:** Approve a motion to authorize the City Manager to execute the Funding Approval/Agreement with the Department of Housing and Urban Development (HUD) in order to receive and make available CDBG funding for fiscal year 2017.

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**ISSUE STATEMENT:** Annually, the City must execute a grant agreement with the Department of Housing and Urban Development (HUD) in order to receive CDBG entitlement funds. The City cannot execute an agreement with sub-recipients who have been allocated CDBG funds for the FY16/17 year until the City signs the grant agreement with HUD.

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**ATTACHMENTS:** ATT1: 2016-2017 HUD Funding Approval/Agreement for CDBG funds

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**DISCUSSION/ FINANCIAL IMPACT:** The City of Springfield's FY16/17 HUD CDBG entitlement award is \$488,028. This motion would allow the City to execute the HUD Agreement, and then subsequently execute agreements with sub-recipients.

Staff recommends Council approve giving the City Manager the authority to sign the agreement.

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**Funding Approval/Agreement**

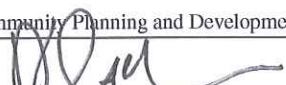
Title I of the Housing and Community  
Development Act (Public Law 930383)  
HI-00515R of 20515R

U.S. Department of Housing and Urban Development  
Office of Community Planning and Development  
Community Development Block Grant Program

OMB Approval No.  
2506-0193 (exp 5/31/2018)

1. Name of Grantee (as shown in item 5 of Standard Form 424) Springfield	3a. Grantee's 9-digit Tax ID Number 936002258	3b. Grantee's 9-digit DUNS Number 010737658
2. Grantee's Complete Address (as shown in item 5 of Standard Form 424) 225 5th St Springfield, OR 97477-4671	4. Date use of funds may begin (mm/dd/yyyy) 07/01/2016	
	5a. Project/Grant No. 1 B-16-MC-41-0002	6a. Amount Approved \$488,028.00
	5b. Project/Grant No. 2	6b. Amount Approved

**Grant Agreement:** This Grant Agreement between the Department of Housing and Urban Development (HUD) and the above named Grantee is made pursuant to the authority of Title I of the Housing and Community Development Act of 1974, as amended, (42 USC 5301 et seq.). The Grantee's submissions for Title I assistance, the HUD regulations at 24 CFR Part 570 (as now in effect and as may be amended from time to time), and this Funding Approval, including any special conditions, constitute part of the Agreement. Subject to the provisions of this Grant Agreement, HUD will make the funding assistance specified here available to the Grantee upon execution of the Agreement by the parties. The funding assistance specified in the Funding Approval may be used to pay costs incurred after the date specified in item 4 above provided the activities to which such costs are related are carried out in compliance with all applicable requirements. Pre-agreement costs may not be paid with funding assistance specified here unless they are authorized in HUD regulations or approved by waiver and listed in the special conditions to the Funding Approval. The Grantee agrees to assume all of the responsibilities for environmental review, decision making, and actions, as specified and required in regulations issued by the Secretary pursuant to Section 104(g) of Title I and published in 24 CFR Part 58. The Grantee further acknowledges its responsibility for adherence to the Agreement by sub-recipient entities to which it makes funding assistance hereunder available.

U.S. Department of Housing and Urban Development (By Name) Douglas Carlson	Grantee Name Gino Grimaldi
Title HUD Community Planning and Development Director	Title City Manager
Signature 	Signature
Date (mm/dd/yyyy) 7/22/16	Date (mm/dd/yyyy)

7. Category of Title I Assistance for this Funding Action (check only one) <input checked="" type="checkbox"/> a. Entitlement, Sec 106(b) <input type="checkbox"/> b. State-Administered, Sec 106(d)(1) <input type="checkbox"/> c. HUD-Administered Small Cities, Sec 106(d)(2)(B) <input type="checkbox"/> d. Indian CDBG Programs, Sec 106(a)(1) <input type="checkbox"/> e. Surplus Urban Renewal Funds, Sec 112(b) <input type="checkbox"/> f. Special Purpose Grants, Sec 107 <input type="checkbox"/> g. Loan Guarantee, Sec 108	8. Special Conditions (check one) <input type="checkbox"/> None <input checked="" type="checkbox"/> Attached	9a. Date HUD Received Submission (mm/dd/yyyy) 05/11/2016 9b. Date Grantee Notified (mm/dd/yyyy) 07/22/2016 9c. Date of Start of Program Year (mm/dd/yyyy) 07/01/2016	10. check one <input checked="" type="checkbox"/> a. Orig. Funding Approval <input type="checkbox"/> b. Amendment Amendment Number
11. Amount of Community Development			
Block Grant		FY (2016)	FY ( )
a. Funds Reserved for this Grantee		\$488,028.00	
b. Funds now being Approved		\$488,028.00	
c. Reservation to be Cancelled (11a minus 11b)			

12a. Amount of Loan Guarantee Commitment now being Approved N/A	12b. Name and complete Address of Public Agency 225 5th St Springfield, OR 97477-4671
<b>Loan Guarantee Acceptance Provisions for Designated Agencies:</b> The public agency hereby accepts the Grant Agreement executed by the Department of Housing and Urban Development on the above date with respect to the above grant number(s) as Grantee designated to receive loan guarantee assistance, and agrees to comply with the terms and conditions of the Agreement, applicable regulations, and other requirements of HUD now or hereafter in effect, pertaining to the assistance provided it.	12c. Name of Authorized Official for Designated Public Agency
	Title
	Signature

**HUD Accounting use Only**

Batch	TAC	Program	Y	A	Reg	Area	Document No.	Project Number	Category	Amount	Effective Date (mm/dd/yyyy)	F
	153											
	176											
			Y					Project Number		Amount		
			Y					Project Number		Amount		

Date Entered PAS (mm/dd/yyyy)	Date Entered LOCCS (mm/dd/yyyy)	Batch Number	Transaction Code	Entered By	Verified By
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24 CFR 570

form HUD-7082 (4/93)

REVIEWED &amp; APPROVED

Reviewed by City Contract Officer AS ATTACHMENT 1, Page 1 of 4

DATE: 8/23/16  
OFFICE OF CITY ATTORNEY

C1733 page 1/4

8. Special Conditions.

- (a) The period of performance for the funding assistance specified in the Funding Approval ("Funding Assistance") shall begin on the date specified in item 4 and shall end on September 1, 2023. The Grantee shall not incur any obligations to be paid with such assistance after September 1, 2023.
- (b) If Funding Assistance will be used for payment of indirect costs pursuant to 2 CFR 200, Subpart E - Cost Principles, attach a schedule in the format set forth below to the executed Grant Agreement that is returned to HUD. The schedule shall identify each department/agency that will carry out activities with the Funding Assistance, the indirect cost rate applicable to each department/agency (including if the de minimis rate is charged per 2 CFR §200.414), and the direct cost base to which the rate will be applied. Do not include indirect cost rates for subrecipients.

<u>Administering Department/Agency</u>	<u>Indirect cost rate</u>	<u>Direct Cost Base*</u>
<u>See Page 4</u>	_____ %	_____
_____	_____ %	_____
_____	_____ %	_____

\*Specify the type of cost base utilized - e.g., Modified Total Direct Costs (MTDC). Do not include amounts.

- (c) In addition to the conditions contained on form HUD 7082, the grantee shall comply with requirements established by the Office of Management and Budget (OMB) concerning the Dun and Bradstreet Data Universal Numbering System (DUNS), the System for Award Management (SAM.gov), and the Federal Funding Accountability and Transparency Act as provided in 2 CFR part 25, Universal Identifier and System for Award Management, and 2 CFR part 170, Reporting Subaward and Executive Compensation Information.
- (d) The grantee shall ensure that no CDBG funds are used to support any Federal, State, or local projects that seek to use the power of eminent domain, unless eminent domain is employed only for a public use. For the purposes of this requirement, public use shall not be construed to include economic development that primarily benefits private entities. Any use of funds for mass transit, railroad, airport, seaport or highway projects as well as utility projects which benefit or serve the general public (including energy-related, communication-related, water-related and wastewater-related infrastructure), other structures designated for use by the general public or which have other common-carrier or public-utility functions that serve the general public and are subject to regulation and oversight by the government, and projects for the removal of an immediate threat to public health and safety or brownfields as defined in the Small Business



Liability Relief and Brownsfield Revitalization Act (Public Law 107-118) shall be considered a public use for purposes of eminent domain.

- (e) The Grantee or unit of general local government that that indirectly receives CDBG funds may not sell, trade, or otherwise transfer all or any such portion of such funds to another such entity in exchange for any other funds, credits or non-Federal considerations, but must use such funds for activities eligible under title I of the Act.
- (f) E.O. 12372-Special Contract Condition - Notwithstanding any other provision of this agreement, no funds provided under this agreement may be obligated or expended for the planning or construction of water or sewer facilities until receipt of written notification from HUD of the release of funds on completion of the review procedures required under Executive Order (E.O.) 12372, Intergovernmental Review of Federal Programs, and HUD's implementing regulations at 24 CFR Part 52. The recipient shall also complete the review procedures required under E.O. 12372 and 24 CFR Part 52 and receive written notification from HUD of the release of funds before obligating or expending any funds provided under this agreement for any new or revised activity for the planning or construction of water or sewer facilities not previously reviewed under E.O. 12372 and implementing regulations.

**CITY OF SPRINGFIELD, OREGON**  
**Federal Central Service Cost Allocation Plan**  
**Indirect Rate Proposal**  
**For the Fiscal Year Ended June 30, 2016**

**Operating Departments**

	(1) Departmental Indirect Costs	(2) Allocated Central Services	(3) Total Actual Indirect Costs	(4) Direct Cost Allocation Base	(5) Proposed Indirect Rate
Fire	\$ 296,057	\$ 912,452	\$ 1,208,509	\$ 8,755,612	13.80%
Police	3,504,981	1,296,235	4,801,216	12,438,274	38.60%
Library	302,044	105,591	407,635	1,013,223	40.23%
Public Works and Development Services	2,194,444	1,173,141	3,367,585	11,257,104	29.92%
Courts and Prosecution	-	87,916	87,916	843,616	10.42%
Ambulance Services	178,935	381,990	560,925	3,665,464	15.30%
Bancroft Administration	-	7,847	7,847	75,301	10.42%
Total	\$ 6,476,461	\$ 3,965,173	\$ 10,441,634	\$ 38,048,594	

**NOTES:**

Columns (1), (2) and (4) from Exhibit E:  
Column (3) = Column (1) + Column (2)  
Column (5) = Column (3) / Column (4)